



Magical Memories Productions
Turning special moments into lasting keepsakes.

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Wedding Videography Contract

Bride Information

Full Name _____

Address _____

Phone (H) _____

(W) _____

(Cell) _____

Email _____

Groom Information

Full Name _____

Address _____

Phone (H) _____

(W) _____

(Cell) _____

Email _____

Completed Product Will Be Sent To (if diff.):

Full Name _____

Address _____

Phone (H) _____

(W) _____

(Cell) _____

Email _____

Event Information

Ceremony

Date _____ **Time** _____ **To** _____

Place _____

Address _____

Phone _____

Rehearsal

Date _____ **Time** _____ **To** _____

Place _____

Address _____

Phone _____

Reception

Date _____ **Time** _____ **To** _____

Place _____

Address _____

Phone _____

Other _____

Date _____ **Time** _____ **To** _____

Place _____

Address _____

Phone _____

Wedding Videography Packages

All packages include:

Attendance at rehearsal

Two 3ccd DV cameras (one unmanned and stationary on a tripod, the other will be manned)

Formal portrait session taped (if time allows)

Professionally designed DVD menus and graphics

Professionally edited footage on authored DVD complete with menus and chapter points

Custom designed DVD case and direct print disc

Package A - \$595

Coverage of ceremony only

1 DVD

Package B - \$995

Coverage of ceremony and reception

3 DVDs

Package C - \$1195

Coverage of pre-ceremony preparations

Rehearsal taping

Ceremony and reception coverage

Guest interviews and comments (if desired)

5 DVDs

Add Ons

Love Story montage with up to 75 pictures - \$100.00

Additional DVDs - \$20.00 ea.

VHS copies - \$15.00 ea.

MP4 version of DVD - \$25.00

Notes / Special Requests

Package Type _____

Package Price \$ _____

Additional (add on) Services \$ _____

A) _____

B) _____

C) _____

D) _____

Travel \$ _____

Discount (if applicable) \$ _____

Total \$ _____

\$ _____ (1/2 of total package cost) due on contract signing (this reserves the date)

Date Paid _____ Check # _____

\$ _____ (remainder of balance) due prior to event date

Date Paid _____ Check # _____

Policies and Procedures

Magical Memories Productions and (bride/client) mutually agree to the terms and conditions of this contract. A firm and binding agreement exist between studio and client only after this agreement has been properly executed and all fees paid. This agreement supersedes and replaces any previous document, correspondence, conversation or other written and/or oral understanding.

A 1/2 of package cost deposit retainer must be paid at the time of booking with remainder due and payable prior to the event date. The initial retainer is to secure the date for Magical Memories Productions services. It is the client's guarantee that Magical Memories Productions will not book another event in the client's time slot. \$250.00 will be retained if canceled within 60 days of event, 1/2 cost of package retained if canceled within 30 days of event.

It is understood and agreed that Magical Memories Productions cannot guarantee to produce any video product of any specific object(s), situation(s), person(s), or event(s) or any combination thereof, taken by Magical Memories Productions in the performance of the duties and/or services specified in this agreement.

Magical Memories Production's liability is limited to refund of money paid. In the unlikely event that a problem arises whether due to lateness, no show, accident, equipment failure, neglect, human error, illness, loss of materials, acts of God, power loss by utility companies, wireless microphone interference, equipment or other failures and the studio is unable to provide any video, all payments paid will be refunded. Magical Memories Productions is not responsible for loss of video or audio quality due to restrictions at event locations.

Magical Memories Productions reserves the right to use the original tape and/or reproduction for display, publication or other purposes.

Any controversy or claim arising out of or relating to this agreement, or breach thereof, shall be settled by arbitration, and judgment upon the award by the arbitrator(s) may be entered in any court having jurisdiction thereof. The parties waive trial by jury, to the extent permitted by law, and expressly agree to mediation in any action, proceedings or counter claim brought by either party against the other, or any other matter what so ever arising out of, or in any way connect with this agreement. Magical Memories Productions takes care in researching the agenda for this event. An agenda should be provided to Magical Memories Productions so that all main events are captured on video. In order for the events to be recorded on video, they must occur within the time limits of the selected package.

Videographer may discuss the days events with ceremony officials, coordinators, reception location personnel, and the band leader or disc jockey to verify supplied agenda. If no agenda is provided for any reason and a major event is missed at either the ceremony or reception, Magical Memories Productions is not responsible.

Your video will contain the exact names and spelling specified on the contract. It will take four to eight weeks for delivery provided all material has been provided, (i.e.... pictures, etc). It is the responsibility of the client to provide all of the right information on the contract, and contact Magical Memories Productions if there are changes in address, phone numbers, or change in date.

PRODUCTION AND CONTROL: The Client has had opportunity to critically view samples of Magical Memories Production's work, and has retained Magical Memories Productions as the exclusive official videographer to cover the event. The Client grants Magical Memories Productions full production and editorial control regarding all aspects of production and postproduction. Magical Memories Productions makes no guarantees either expressed or implied in regard to aesthetic qualities of the completed video production. Magical Memories Productions makes no guarantees concerning any particular effect, interview or special request. In the event that a particular segment of the event is not recorded, partially recorded, or not a part of the edited master video, it is at the sole discretion of Magical Memories Productions as the exclusive producer of the event video.

After editing, Magical Memories Productions will make changes to the edited production requested by The Client free of charge for the 1st hour. Additional editing will be at the current billing rate of \$25.00 per hour.

RESTRICTIONS: The Client is aware that restrictions imposed by others e.g., photographer, Church, reception hall, guest, etc., and the constraints of the physical environment, safety, weather, and acts of God can effect the quality and extent of video coverage possible. Magical Memories Productions guarantees coverage of all events only within the bounds of any restrictions and constraints of the physical environment, safety, weather and acts of God. Magical Memories Productions cannot guarantee coverage of outside events during inclement weather. The Client is responsible for obtaining all permissions and clearances, etc. for adequate shelter from inclement weather and extreme temperatures as required by Magical Memories Productions to operate.

PRODUCTION MATERIALS: Magical Memories Productions must receive photos, invitations, music, checklist, and any other materials required for the completion of the production within 30 days of the wedding. Production may proceed without these materials if the Client has not supplied them in

a timely manner. No part of fees paid for the production will be returned. All materials will be returned to the Client with the delivery of the finished product. Although all possible care will be taken to safeguard these materials, Magical Memories Productions is not responsible for any materials lost or damaged while in possession of Magical Memories Productions or in transit beyond replacement cost of media.

PROPERTY RIGHTS: The Client warrants that he/she has the legal rights to anything Magical Memories Productions will videotape, including photos, musical recordings, videotapes, or any other materials delivered to Magical Memories Productions for inclusion in the Clients video. The Client agrees to indemnify and hold Magical Memories Productions harmless for any loss, damage, or liability for infringement for any rights arising from the use or sale of tapes The Client hires Magical Memories Productions to produce, edit, or duplicate.

DISPLAY RIGHTS: In signing this contract, the Client is acting as agents for all members of the party and guests and grants Magical Memories Productions all rights for display, airing, exhibition, promotion, newsletter, contest, and advertising use of all images produced under this contract.

OVERTIME: When event activities extend beyond the agreed upon length of time of coverage and the Client requests extended coverage, and this period is not in conflict with another scheduled Magical Memories Productions event, overtime will be billed in half hour increments at the current rate of \$_____ per half hour, until such time as the Client informs Magical Memories Productions to discontinue. If no request is made and video is captured, the additional video may be included if overtime is agreed upon and Magical Memories Productions is compensated.

DELIVERY OF DVD: Normal delivery of the Clients video is usually within 6 to 8 weeks of the event. Because of the professional nature of the product and the time and care I give to each video, the time it takes to receive your video may vary, and among other factors, is dependent on Magical Memories Productions having received all production materials supplied by the Client for inclusion in the video. An extended delivery schedule necessary for proper completion of the event videotape will not void this contract.

STUDIO LIABILITY AND GUARANTEES: Magical Memories Productions limits any liability for loss, damage, or failure to deliver the event video for any reason to return of all payments made.

PERMISSION: It is your responsibility to get permission from Church, Synagogue, or other officials concerning the use and placement of video cameras. If there is any question, we will follow the instructions of said officials. Deposit is retained by Magical Memories Productions if such officials prevent videotaping.

Authorized signature accepting contract and all conditions:

Signature _____ Date _____

Print Name _____

Authorized *Magical Memories Productions* signature accepting contract and all conditions:

Signature _____ Date _____